Township of Arcadia

May 10, 2018 – 7:00 P.M.

Township Board meeting minutes

3422 Lake Street, Arcadia, Michigan 49613

Present: Janice McCraner, Supervisor, Greg Wisner/Trustee, Mike Cederholm/Trustee, Debbra Eckhout, Treasurer

Call to order by McC: 7:00pm. Pledge of Allegiance & Invocation

**Approval agenda:** Motion to amend agenda by Wisner, 2nd by Cederholm; add Noise Ordinance; under old business and Alleyways under New Business , AIF, **PASSED**

T**reasurer’s Report**: Issued Fund Balances. Working on Personal Property Tax Collections now. Greg asked for Escrow and Metro Fund balances. Treasurer stated that information would be in the Clerk’s General Ledger. Treasurer does not intend to move/change any banks as per resolution, states impossible to comply.

**Listing of Bills:** Motion to approve listing of bills per Wisner, 2nd Cedrholm, AIF; **PASSED**

**Approval Meeting Minutes:** 04/12/18 Board of Trustees minutes; Motion to approve as presented, Wisner 2nd Cederholm, AIF. 05/01/18 Special Meeting; Amend to add “contract with *Arcadia Marine* and Township...” Motion to approve as amended Wisner, 2nd Cederholm; Eckhout- abstain; McCraner, yay; Cederholm, Yay; Wisner, Yay; **PASSED**

**Correspondence** – Letters from Department of Army, SOM Public Hearing, Department of Treasury.

**Committee and Department Reports**

**Marina/Harbor –**  Dick Williamson stated fees to remain the same as last year. Bigger Boats booked this year, therefore bigger revenues. Kayak storage rental a *huge* success. Dick recommended Kathy Berghoff to the Board to fill Assistant Harbormaster position.

Motion to approve Kathy Berghoff as Assistant Harbormaster at $9.25/hour for 2 days per week by Eckhout 2nd Wisner, AIF. **PASSED**

**Planning Commission** - Greg announced Public Hearing 05-16-18 at 7:00pm Camp Arcadia Project and -*tentatively* 06-06-18 for Grand Traverse Regional Land Conservancy Marsh Project at regular PC meeting

**Fire Department** – Melanie Cederholm reported 4 runs (3 Fire, 1 Medical) since last Board meeting. Fire Department will be seen throughout the community in the coming months. Saturday 05-12-18 the 15 students from the Manistee County Fire Academy will be do Pre-skills drill training at the Fire Dept.

05-23-18 at a regular meeting, FD members will be taking a Train-the-Trainer class on Bleeding Control for the Bystander in preparation of teaching the community to be the first line of defense until EMS can arrive. This is in advance of Manistee County Medical Control Authority initiating Bleeding Control Stations set up near AED’s in public places throughout each community.

The FD has also added some Sunday training to their schedules. On 06/10/18 – Water Shuttle, Water Supply training on Frederick Road and 08/12/18 – Search and Rescue training Town Hall basement.

Bonnie Werle asked about having a First Aid kit available in the Township building for use during Arcadia Daze and other public events. The Board asked Melanie Cederholm to find an appropriate kit through FD connections.

Motion for Melanie Cederholm to research and purchase a First Aid Kit for the Township by Mike Cederholm, 2nd by Wisner AIF. **PASSED**

**Grants** – Sustainable Small Harbors in progress.

**Cemetery** – Mike and FD will fill water cistern in about two weeks after threat of heavy freezing has passed.

**Historical** –Lyle Mateson announced Museum’s Carriage House will be painted in June.

**Junk & Blight -** none

**Roads –** M22 has been striped with a Double Yellow through town. Now permanently a No-Passing Zone.

**Park Commission** – Dan Macek announced Spring Clean-up complete, all parks are open. Yearly Park Maintenance Plan in place. New member – Tom Farnsworth. Selection of Officers; John Steben, Chair – Tina Slavens, Vice President – Francis Holmes, Treasurer – Diane Hughes, Secretary.

**Old Business:**

Noise Ordinance – Discussion byMcCraner, she suggested board members look at some MTA examples, also the Board has examples from Bear Lake and Onekama for them to review. More discussion at next meeting and a possible Draft before a Public Hearing is set.

Dates announced to public for Spring and Fall Dumpsters.

**New Business**

Discussion about issues with Alleys being used for shrubbery, fences, sheds, etc. Wisner suggested having alleyways surveyed and marked before addressing encroachments. Wisner appointed contact Spicer Group, Fleis & VandenBrink and Abonmarche to solicit bids. Suggested having a committee for 2 Board Members and 3-4 citizens. Bonnie Werle volunteered to be on the Alleyway Committee. Greg stated the Metro fund could be used for right-of-way issues and that was why requested Metro fund balances from the Treasurer.

Meeting adjourned by Janice McCraner 8:35pm.

Meeting Adjourned by Supervisor 8:40PM

Respectfully Submitted

Patti Wilson

Clerk