Township of Arcadia

September 13, 2018-7:00pm

Township Board Meeting Minutes

3422 Lake Street, Arcadia, Mi 49613

Present: Supervisor, Janice McCraner ; Trustee, Greg Wisner ; Trustee Michael Cederholm
Absent: Clerk, Patricia Wilson ;Treasurer, Debbra Eckhout

Call to Order and by McCraner 7:00pm, Pledge of Allegiance

Public Comments on Agenda Items: Roger Brown

Amend/Approve Agenda –Supervisor McCraner add Attorney’s revised billing statements under old business. Motion to approve Agenda with addition by Wisner, 2nd Cederholm, AIF**, PASSED**

Presenter: Arcadia Bluffs’ Bill Shriver; MSU Extension (Invasive Species - Plants) Emily Cook-Fredericks

Treasurer’s Report – Janice read fund balances, Treasurer not present. A property tax payment was dropped off in cash. The tax bill was $433.55, Trustee Cederholm verified amount received. The envelope was resealed at meeting and put in Treasurer’s box in the Township office.

Clerk’s Financial Report – Presented

Listing of the Bills: Presented

Motion to pay State of Michigan for Payroll taxes ($723.70) by Wisner, 2nd Cederholm, AIF**, PASSED**

Motion to pay Jackpine two checks ($170.91 for Marina) and ($724.52 for Township - which includes printing by Wisner, 2nd Cederholm, AIF**, PASSED**

Motion to pay Attorney bill for August 2018 for ($165.00 for FOIA requests and Treasurer Lawsuit) by Wisner, 2nd Cederholm, AIF, **PASSED**

Motion to reimburse ($111.00) to Fire Department for MTA check written for Mike Cederholm to attend MTA Workshop in Frankenmuth on 09/17/18 as a Trustee by Wisner, 2nd Cederholm, AIF**, PASSED**

Motion to pay Amy Plumstead ($2400.00) for accounting services by Wisner, 2nd Cederholm, AIF, **PASSED**

Motion to pay Brown & Associates Assessor’s bill ($2960.00) by Wisner, 2nd Cederholm, AIF, **PASSED**

Minutes:

08/09/18 minutes – Janice reported a correction on Roads; should read “Wisner requested Road Fund Totals from Treasurer”. Motion to approve minutes of 08/09/18 Board of Trustees meeting with correction by Wisner, 2nd Cederholm. AIF,**PASSED**

Motion to approve minutes of 08/23/18 Special Meeting minutes by Wisner, 2nd Cederholm. AIF, **PASSED**

Correspondence – Letter of Resignation from Laurel Mason on Board of Review. Motion to accept Laurel Mason’s resignation from the B.O.R. and post opening for a new member by Wisner, 2nd Cederholm. AIF, **PASSED**

Email from Connie Yolles about potential Jet Ski Slip concerns.

Letter from DEQ – Public Hearing 09/19/18 in Lansing about DEQ budget.

Committees:

Marina/Harbor – Dick addressed Jet Ski Slips; Jet skis that are docked in the Marina will use Marina fuel and generate some income. Jet Skis that come in from elsewhere will typically buy fuel elsewhere as well. Marina close to last year’s revenues, the difference being less fuel sold (@ $15K) because of the high cost, but other revenues have risen. Dick praised the Marina Committee for performing maintenance and repairs without contracting them out.

Planning Commission- Trustee Greg Wisnoer reports – Franco M. working with Josh Mills and the County on new Fee Schedules. Janice read letter sent to John Spence concerning his commitment to the Planning Commission. A date of 09/12/18 was given to reply with his intentions – no reply was received. Motion to remove John Spence from the Planning Commission and seek a new member by Wisner, 2nd Cederholm. AIF, **PASSED**

Fire Dept – Wes reported 3 Medical and 0 Fire Runs since the last Board Meeting. Department is preparing for a Firefighters Fall Festival and fundraising event to be held 10/6/18 at the Fire Hall. The new owners of the mobile home at 4Th and Pine street have generously agreed to let the Fire Department use the trailer for training exercises. The owners requested a Release of Liability Agreement in case of accidents, injuries, or property damages. Supervisor and Fire Chief signed form and it was given to Melanie Cederholm to mail to the owners.

Taylor Makowski, a Fire Fighter and Medical First Responder of both Arcadia and Bear Lake Fire Department’s has requested to attend an EMT Class and has asked that Arcadia pay half the cost (total $1200.00). Motion for the Arcadia Fire Department to pay $600.00 for Taylor’s EMT Class by Wisner, 2nd Cederholm. AIF, **PASSED**

Chief Hull and the FD members are requesting a renovation to the Fire Department bathroom which has no lock, needs paint, and a new commode and sink installed. Motion to spend up to $1000.00 for repairs and upgrades of the FD bathroom by Wisner, 2nd Cederholm. AIF, **PASSED**

Grants – None

Cemetery – None

Historical – None

Roads – None

Junk & Blight – None

Parks – John Steben reported they now have permission by the DEQ and Army Corps of Engineers to build temporary steps at Sunset Station. The temporary steps will be good for up to five years. Parks Commission also requested the purchase of maintenance and lawncare equipment for Mike Slavens to use in place of using his own without reimbursement. The board has asked the Park Commission to assemble a report of equipment needs and estimates.

Old Business –

Email from the Attorney, revised billing statements for 4/1, 5/1, 6/1, and 7/1. ($1110.00) credit given to Township for excluding the investigation with the Attorney Grievance Committee. Motion to pay new revised billing statements for May, June, July 2018 upon receipt of existing outstanding checks held by the Treasurer to be given to the Clerk. Motion by Wisner, 2nd Cederholm. AIF, **PASSED**

Motion to immediately require the Clerk and Deputy Clerk’s signatures to be added to Honor State Bank accounts by Wisner, 2nd Cederholm. AIF, **PASSED**

New Business – None, Treasurer and Clerk not present.

PUBLIC COMMENT – Steve Buford, Bonnie Werle, Roger Brown, Mike Gilison, Pauline Janquish

Meeting adjourned by Janice 9:05pm.

Respectfully Submitted,

Patti Wilson

Clerk Township of Arcadia